

NAMING SCHOOL FACILITIES

Pursuant to *Board Policy G325: Naming School Facilities*, the School Board may name, rename, or change the name of a new or existing school facility. For the purpose of these guidelines and *Policy G325*, “facility” shall include but is not limited to existing, new, or significantly improved:

- school buildings or wings;
- classrooms;
- libraries;
- furniture;
- administrative buildings or wings;
- athletic facilities (including but not limited to gymnasiums, athletic fields, swimming pools, locker rooms, and concession areas);
- parking lots; and
- significant natural structures on District property (including but not limited to trees).

Prior to naming or re-naming a new or existing school facility, the Board shall seek suggestions and recommendations from MSD of Wayne Township staff, students, and the general public. At a minimum, the Board will announce its desire to name or re-name the facility, along with the appropriate process by which an individual may submit a suggestion or recommendation, in a public Board meeting. The Board may also publicize the process on the District website or in routine newsletters or announcements.

After publishing the call-out for suggestions and recommendations in a Board meeting, the Board will allow District staff, students, and the general public a minimum of one (1) calendar month to submit suggestions and recommendations.

Following at least one (1) calendar month for receiving suggestions and recommendations, the Board shall hold a public Board meeting to discuss the suggestions and recommendations. Board members may also make their own suggestions and recommendations; however, the Board will give serious consideration to the input of the District staff, students, and general public. The facility shall be named or re-named based upon the final vote of the Board. There is no appeal process.

Criteria for Names

The Board shall not name, re-name, or change the name of any existing school facility for any contemporary individual or couple, regardless if the individual is living or deceased. For example, the “John Doe Soccer Stadium” is not permitted. The Board encourages individuals who seek to honor or memorialize an individual to establish a scholarship or endowment fund in his or her name.

The Board shall not name, re-name, or change the name of any existing school facility for any organization or company involving tobacco, alcohol, firearms, gambling, pornography or other products the Board deems unsuitable for students.

When considering names for new facilities, the Board shall give preference to deceased individuals of historical significance who contributed to Indiana or United States history (for example, a U.S. president) or geographic references. Under no circumstances will a facility be named or re-named after a living individual, couple, or family.

In accordance with *Policy G325* and *Policy H100: Gifts and Donations*, the Board will not accept a gift, donation, or bequest, or enter into any contract which calls for a facility to be named or re-named in conflict with these guidelines. In accordance with *Policy H100: Gifts and Donations*, the Board may approve the sponsorship of a program for a specified period of time.

MSD of Wayne Township, Marion County, Indiana

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