

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that MSD of Wayne Township (“School”) is requesting proposals from proficient contractors to provide CPA audit services (“Services”). Services will include audit services required under IN law and SBOA guidelines.

The proposals will be received until December 3, 2021 by 12:00 PM EST Proposals must be delivered to Amy Eaton, MSD of Wayne Township, 1220 S High School Rd Indianapolis, IN 46241 or via Amy.Eaton@wayne.k12.in.us All proposals received after that time will not be considered and returned to that submitter.

Services will be performed under a contract with School. Required contract provisions are set forth in the RFP. The offeror must submit a financial statement, a statement of experience, a proposed plan for performing the Services, and the resources, labor, technology, materials, supplies, and equipment the offeror has available for performing the Services.

Discussions may be conducted with, and best and final offers obtained from, responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award. If School later determines to proceed with the project, School may enter into negotiations with the offeror whose proposal has been evaluated by a committee considering: i) experience (ii) ability to perform the required services (iii) capability to follow the guidelines and standards adopted by SBOA (iv) ability to timely complete all necessary components of the examination and (v) any other factors considered necessary by the committee.

The RFP is on file with School and may be examined at <https://district.wayne.k12.in.us/public-notices/> All offerors must comply with applicable laws including but not limited to requirements in Ind. Code § 5-11 and as outlined in the RFP. Offerors must also be able to meet requirements found in applicable IN audit and public contract statutes.

Prior to approval and execution of any contract, the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility and it can faithfully perform the contract obligations.

School expects to award a contract for Services at its December 13, 2021 School board meeting to the responsible offeror(s) whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP. School reserves the right to hold proposals, including any alternates, for up to 60 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure.

Questions regarding the contract(s) or requests for fair and equal treatment, can be directed in writing to: Amy Eaton, MSD of Wayne Township, 1220 S High School Rd Indianapolis, IN 46241 or Amy.Eaton@wayne.k12.in.us