

REQUEST FOR PROPOSAL (RFP)

Network Infrastructure Upgrade

School/Library Name: MSD Wayne Township

Issue Date: December 20, 2019

470 #: 200009639

The purpose of this Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through fair and competitive negotiations for Network Infrastructure upgrades. The goods and services requested in these documents are part of the E-Rate filings for Funding Year 2020 for MSD Wayne Township.

Further information can be found at the USAC Website <http://www.usac.org/sl/>.

- The vendor must provide their E-Rate **Service Provider Identification Number (SPIN)** number on proposal in order to be eligible for consideration.
- The vendor must agree to comply with rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this RFP are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, MSD Wayne Township reserves the right to modify the scope of the project or cancel the project.
- The winning vendor must complete the necessary FCC Form 471 templates required for each school/entity, i.e. Internal Connections, Basic Maintenance of Internal Connections and Managed Internal Broadband Services.

SITE VISITS

There will be a mandatory pre-proposal meeting on January 9, 2020 at 9:30am at the Education Center - 1220 S High School Rd, Indianapolis, IN 46241. Bidders will be given an opportunity to ask questions about the project at that time. Failure to have a representative attend this entire meeting will disqualify a bidder.

DUE DATE

Proposals will be received in the MSD Wayne Township Education Center at the following address 1220 S High School Rd, Indianapolis, IN 46241 until 2 o'clock (2:00 p.m.) EST Friday, February 7, 2020. Proposals will be opened and publicly read at the hour of two o'clock at the MSD Wayne Township Education Center. The MSD Wayne Township Board reserves the right to reject any or all bids.

SPECIFICATIONS

Listed below are part numbers and quantities for proposal. **Vendors may submit alternative equipment as long as the equipment is an equivalent make and model or serves a similar functionality.**

All equipment shall be new, factory-sealed equipment currently available from the manufacturer; the District will not accept proposals of used, remanufactured, refurbished, "B stock," returns, open-box, discontinued, "gray market," or equipment in any condition other than new and factory-sealed with all

original manufacturer warranties. No proposal can be submitted that includes equipment or components for equipment from companies deemed to provide a national security risk as defined by FCC Order 19-121.

MSD Wayne Township reserves the right to adjust quantities prior to purchasing to meet the needs of the corporation. Include installation as an option in all bids.

School Building	OLD Equipment	NEW Equipment - Equivalent to the following Part Numbers	Qty	Type	Outlets Needed	Needed Outlet Qty
CGE	PS3000RT3-120	APC SRT3000RMXLA-NC	2	Double Conversion	NEMA L5-30R	2
CGE	PS3000RT3-120	APC SRT3000RMXLA-NC	1	Double Conversion	NEMA L5-30R	2
SAE	PS3000RT3-120	APC SRT3000RMXLA-NC	1	Double Conversion	none	0
SAE	PS2200RT3-120	APC SRT2200RMXLA-NC	1	Double Conversion	none	0
WPA	PS2200RT3-120	APC SRT2200RMXLA-NC	1	Double Conversion	none	0
WPA	PS1000RT3-120	APC SRT1000RMXLA-NC	1	Double Conversion	none	0
NGC	PS3000RT3-120	APC SRT3000RMXLA-NC	1	Double Conversion	NEMA L5-30R	1
Option	PS2200RT3-120	APC SRT2200RMXLA-NC	2	Double Conversion	none	0
NGC	PS2200RT3-120	APC SRT2200RMXLA-NC	1	Double Conversion	none	0
BDU	PS3000RT3-120	APC SRT3000RMXLA-NC	1	Double Conversion	none	0
BDU	PS3000RT3-120	APC SRT3000RMXLA-NC	1	Double Conversion	none	0
BDU	PS2200RT3-120	APC SRT2200RMXLA-NC	1	Double Conversion	NEMA 5-20R	1

OPC	PS2200RT3-120	APC SRT2200RMXLA-NC	2	Double Conversion	none	0
LHC	PS2200RT3-120	APC SRT2200RMXLA-NC	1	Double Conversion	none	0
LHC	PS3000RT3-120	APC SRT3000RMXLA-NC	1	Double Conversion	none	0
LHC	PS3000RT3-120	APC SRT3000RMXLA-NC	2	Double Conversion	none	0
LHC	PS2200RT3-120	APC SRT2200RMXLA-NC	1	Double Conversion	none	0
LHC	PS3000RT3-120	APC SRT3000RMXLA-NC	2	Double Conversion	none	0
LHC	PS3000RT3-120	APC SRT3000RMXLA-NC	2	Double Conversion	none	0
LHC	PS1000RT3-120	APC SRT1000RMXLA-NC	1	Double Conversion	none	0
LHC	PS1000RT3-120	APC SRT1000RMXLA-NC	1	Double Conversion	none	0
BDH	APC 1PSMX750	APC SRT1000RMXLA-NC	1	Double Conversion		
BDH	APC 1PSMX1000	APC SRT1500RMXLA-NC	1	Double Conversion		
BDH	APC 1PSMX1500RNM 2U	APC SRT1500RMXLA-NC	1	Double Conversion		
BDH	APC 1PSMX1000	APC SRT1500RMXLA-NC	2	Double Conversion		
BDH	APC 1PSMX750	APC SMX750INC	1	Line Interactive		
BDH	APC 1PSC450RM1U	APC SMX750INC	1	Line Interactive		

BDH	APC 1PSC450RM1U	APC SMX750INC	1	Line Interactive		
BDH	APC 1PSC450RM1U	APC SMX750INC	1	Line Interactive		
BDH	None	APC SMX750INC	1	Line Interactive		
BDH	1PSMX1500RM2 U	APC SRT1500RMXLA-NC	2	Double Conversion		
BDH	APC 1PSC450RM1U	APC SMX750INC	1	Line Interactive		
BDH	1PSMX1500RM2 U	APC SRT1500RMXLA-NC	1	Double Conversion		
Optional Line Item	Installation	Include Installation as an optional line item in bids	41			

PRICING

- Proposal shall provide a separate section listing for each school with all costs associated with the proposal.
- Proposal MUST separate E-Rate eligible and E-Rate ineligible products/services by line item. **The vendor is responsible to clearly indicate all ineligible costs by line item for all services and equipment associated with this RFP.**
- Each line item on proposal should clearly list the following information:
 - Location (Building Name)
 - Quantity
 - Manufacturer
 - Part Number
 - Description
 - Unit Price
 - Extended Price
- Any ongoing subscription pricing must be listed separate.
- Licenses, software, and basic maintenance for the adequate performance of eligible components should be included in proposal.
- If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.

- While price will be the most heavily weighted factor in our evaluation of the bids, the School Corporation reserves the right to award the proposal to the best-qualified vendor.

REFERENCES

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or similar to those products and/or services requested in this RFP. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

EVALUATION CRITERIA

While cost will be the most heavily weighted factor, the evaluation will also focus on the substance of the details provided in response to the requirements herein including but not limited to technical details, contract terms, experience, references, and adherence to the response format provided.

TIMELINE

- Pre-Bidding Meeting: January 9, 2020 at 9:30am at the Education Center - 1220 S High School Rd, Indianapolis, IN 46241
- Questions Due: January 9, 2020 by 10:30am
- Bids Due: February 7, 2020 at 2:00pm
- Target date for review of proposals: February 7-10, 2020
- Anticipated selection of vendor: February 11, 2020

POINT OF CONTACT

Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

Pete Just, Chief Operations & Technology Officer

Email: pete.just@wayne.k12.in.us

All questions concerning this request must be submitted by January 9, 2020 by 10:30am. All questions and answers will be posted to the E-Rate EPC site once all questions have been received. It is the sole responsibility of the Service Provider to check for any additional information that may be issued.