

**DUTIES RELATED TO  
ARRESTS AND CRIMINAL CHARGES**

This Policy is applicable to all employees of the MSD of Wayne Township, all volunteers or individuals scheduled to volunteer on school property or in a school activity, and independent contractors and employees of contractors having direct contact with students (for purposes of this policy, “individuals”) This Policy applies at all times and all places regardless of whether school is in session and any doubt as to its application should be resolved in favor of its application.

It is the policy of the School Board to individually assess the foreseeable harm and foreseeable impact on students resulting from an individual being arrested and/or charged with violation of state or federal criminal law. To ensure that this assessment begins promptly after an arrest or the filing of charges, an individual shall report an arrest or the filing of a charge for a violation of state or federal criminal law to his/her supervisor or the Superintendent in writing by the end of the first school day following the earlier of an arrest or the filing of a charge. Where the arrest or charge occurs during a time when school is not in session, the individual shall make the written report required by this Policy to the Superintendent by first class mail within five (5) calendar days after the earlier of arrest or the filing of criminal charges.

Upon receipt of information about an arrest or charge against an , the Superintendent or his/her designee shall assess the foreseeable harm and the foreseeable impact on students of the arrest and/or charge and report any action proposed or taken as a result of this assessment to the Board.

Contractors providing services to District which entail direct contact with students shall, as a material term of their contract, agree that they will apply this Policy to their employees and subcontractors having direct contact with students as if those persons were employees of the Board. Each contractor shall provide a copy of its written contract implementing this Policy at the time a contract is approved by the Board and shall actively enforce this Policy and report any action taken pursuant to the Superintendent or his/her designee immediately.

No District employee, contractor, or agent shall assist a District employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual knows, or has probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law.

I.C. 20-26-5-11

Every Student Succeeds Act, 20 U.S.C. § 7926(a)

MSD of Wayne Township, Marion County, Indiana

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