

## NOTICE TO BIDDERS

Notice is hereby given that MSD of Wayne Township ("Owner"), by and through its Board is requesting sealed bids for furnishing all labor, services, supplies, materials, tools, equipment, and transportation necessary for the Westlake Elementary 2019 Improvements & Related Work – Exterior Bid Package.

**The sealed bids for each project will be received until March 8, 2019, at 9:00 a.m. (EST). Bids must be delivered to:**

**Mrs. Amy Eaton, Director of Finance  
MSD of Wayne Township  
1220 S High School Rd  
Indianapolis, IN 46241**

All Bids received at such place, date, and time will be opened and read aloud in public at the address listed above immediately after the posted time. All bids received after such time will not be considered and returned to the respective bidder unopened.

All work for the complete construction of each project shall be performed under one or more prime contracts with the Owner. The form of the contract is set forth in the Bidding Documents. Two copies of bid forms shall be submitted on forms provided in the Bidding Documents and project manual, and shall be properly executed in accordance with the current edition of the IN SBOA Form 96 "Contractor's Bid for Public Works." Bidders must complete the entire bid forms including a statement of experience, proposed plan or plans for performing the work, the equipment the Bidder has available for performance of the work, non-collusion affidavit, and financial statement complying with IN SBOA Form 96. Bidders must include a satisfactory Bid Bond or certified check pursuant to Ind. Code § 36-1-12-4.5, payable to the MSD of Wayne Township. Bid Security shall be in the amount of not less than 5% of the Bidder's total contract price. Should a successful Bidder within ten (10) days after written notice of acceptance of bid withdraw its bid, fail to provide the required payment and performance bonds, or execute a satisfactory contract, the Owner may then declare that Bid Security forfeited as liquidated damages, not as a penalty.

Wage rates shall not apply to any project. All Contractors and Sub-Contractors shall comply with all applicable laws including but not limited to the requirements of Ind. Code § 5-16-13 et seq. and as detailed in the Bidding Documents. Contractor must also be able to and meet all requirements found in applicable public works and contract statutes.

The Bidding Documents for each project, including the Plans and Specification are on file with the Owner and may also be examined at the following locations:

Catalyst Construction Management Inc., 5158 E 65th Street, Indianapolis, IN 46220  
Gibraltar Design, 9102 N Meridian St #300, Indianapolis, IN 46260

Copies of the Bidding Documents for each project may also be obtained from Eastern Engineering Supply, Inc, 9901 Allisonville Rd, Fishers, IN, (317) 598-0661, [www.easternengineering.com](http://www.easternengineering.com). Costs associated with digital and printed plans and specifications obtained from Eastern Engineering Supply Inc. are and will be incurred by and at the expense of the bidder and are non-refundable. **Bidders must send an email to [gmoore@catalystcmi.com](mailto:gmoore@catalystcmi.com) in order to be added to a distribution list to allow the bidder to receive communications, notices, and addendums related to the bidding documents.**

Prior to approval and execution of the Owner's contract, the Contractor(s) who is the successful Bidder for a project shall furnish an approved Performance and Labor and Materials Payment Bond in the amount of 100% of the contract amount, which shall cover the faithful performance of the contract and the payment of all obligations arising hereunder. Performance and payment bonds shall remain in full force and effect for a period of one year after the Owner's acceptance of the work and Owner's final settlement with the successful Bidder.

The Owner expects to award separate contract(s) for the work to the lowest, responsible and responsive Bidder(s) for each project. The Owner reserves the right to hold bids, including any alternates, for up to 60 days from the date of the bid opening. The Owner reserves in its sole discretion the right to reject any and all bids, is not obligated to

accept the lowest or any other bid, and may waive any irregularities, discrepancies, omissions, variances or informalities in the bidding procedure.

**A pre-bid meeting for discussion of the 2019 Improvements and Related Work to Westlake Elementary – Exterior Bid Package, reviewing the scope of work, project specifications and drawings, bid documents, the bidding qualifying requirements and other important matters will be held at Westlake Elementary School, 271 N Sigsbee St, Indianapolis, IN 46214 on February 28, 2019 at 3:00 PM (EST).** Immediately following the pre-bid meeting, an opportunity to tour that project site will be offered. All prospective bidders are required to attend this meeting or arrange a site visit with the construction manager prior to bid. Bidders will be responsible for complying with items discussed at the meeting.

Questions regarding each project, or requests for equal status, can be directed in writing to the construction manager:

Greg Moore, Catalyst Construction Management Inc., 5158 E 65th Street, Indianapolis, IN 46220  
[gmoore@catalystcmi.com](mailto:gmoore@catalystcmi.com)

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