

Metropolitan School District of Wayne Township

Education Center
Phone: 317-988-8600
Fax: 317-243-5744

1220 South High School Road
Indianapolis, Indiana 46241



**Application for Enrollment of a Student Without Legal Settlement in the School District
Out of District Transfer
2018 – 2019 School Year
First Day of School - Thursday, July 26, 2018**

Requirements:

- *A separate application is required for each child.
- *The **deadline** for all applications is **April 2, 2018 at 4:30 p.m.** No applications will be accepted after the deadline.
- *Out of District Transfer acceptance is granted for **one year** only (July 1 to June 30.)
- *All applications must be **legible and completed** with **accurate** information.
- *Transportation to and from school must be provided by the parent/guardian. **We do not provide bus service.**
- *All children must be **enrolled** in their selected school by **July 11, 2018.** **If a nonresident child is not enrolled by this date, the application may be voided.** After an Out of District child is enrolled, a copy of his or her educational records will be requested. (Transcripts/grades, attendance, discipline, achievement/assessment test scores, IEP/special education records, etc.)
- *Submit all applications to Mrs. Cheri O'Day-Marcotte, Assistant Superintendent for Elementary Schools, MSD Wayne Township Education Center, 1220 S. High School Road, Indianapolis, IN 46241 or fax to 317-243-5744.

Check one box below that describes the student requesting transfer:

- Child is a returning Out of District Transfer student or has moved out of district during the 2017-2018 school year.**
Requested School: _____
- Child of a current MSD of Wayne Township employee.-**
Requested School: _____
- New Application (Student is not currently attending a Wayne Township school) -**
Requested School: _____ *Please see below.

Thank you for choosing Wayne! Please tell us a little more about your reason for choosing us.

All secondary schools are open for Out of District Transfer students. Indicate your requested school by completing the appropriate choice listed above.

If you are a **new** elementary applicant, please select from the following available schools for 2018-2019 school year. Please note only two elementary schools are accepting new students in all grade levels.

- Robey Elementary (Accepting all Grades)
- Garden City Elementary (Accepting all Grades)
- Bridgeport Elementary (Kindergarten only)
- North Wayne Elementary (Kindergarten only)
- Maplewood Elementary (Kindergarten only)
- Rhoades Elementary (Kindergarten only)
- Stout Field Elementary (Kindergarten only)

Please print all information

Student's Full Name (Legal Name on Birth Certificate): _____

Birthdate: _____ Age: _____ Grade child will be in the 2018-19 school year: _____

Student's Resident School District (School district where you currently live): _____

Parent/Legal Guardian(s) Name: _____

Address: _____ City: _____ Zip: _____

Phone: Cell _____ Home: _____ Email: _____

If your address changes at any time during the school year please notify the school as soon as possible.

Discipline

Any student may be denied transfer if the student applying has been suspended or expelled during the twelve (12) months preceding the student's request to transfer for:

Ten (10 or more school days)

1. Possession of a firearm, deadly weapon, or a destructive device as described in I.C. 20-33-8-16
2. Causing physical injury to a student, a school employee, or a visitor to the school; or
3. A violation of a school corporation's drug or alcohol rules.

Has the student been suspended or expelled during the previous twelve (12) months for one of the offenses listed above? If yes, please state the reasons for the suspension or expulsion, the date(s) of occurrences, and the disciplinary action taken by the school.

Attendance

How many days was your child absent from school during the 2017-2018 school year? _____

In submitting the application, I certify that I understand the conditions of possible enrollment of my child as a non-resident student (Out of District Transfer) in the MSD Wayne Township. **I am responsible for transportation of my child to and from school. I understand that final approval of this application is subject to approval by the Superintendent or his designee. I certify that all information submitted on this form is accurate. I understand that any inaccuracies, whether or not made knowingly and intentionally, may void this application and any transfer, even if the transfer has already been granted and/or the student enrolled in MSD of Wayne Township.**

Parent Signature: _____

Print name: _____ Date: _____

Please note that acceptance or denial letters may be mailed after the 2017/2018 school year has ended.

(OFFICE USE ONLY)

APPROVED _____ NOT APPROVED _____ ADMINISTRATOR _____ DATE _____



WE ARE WAYNE!
GREAT SCHOOLS :: GREAT COMMUNITY